



THABAZIMBI LOCAL MUNICIPALITY

PRIVATE BAG X530

THABAZIMBI

0380

Tel.: 014 777 1525 / Fax: 014 777 1531

Thabazimbi Local Municipality is an equal opportunity employer subscribing to the Employment Equity Act and hereby invites applications from suitable qualified experienced persons for appointment in the under mentioned post. Women and disabled persons are encouraged to apply.

INTERNAL AUDITOR

(Office of the Municipal Manager)

SALARY PACKAGE: Post Level 4 (R288 645.00 per annum). Additional benefits attached to the position are as follows: (i) Travelling allowance that is calculated according to the vehicle that you use for business purposes; (ii) R439.00 per month towards Cellphone use; (iii) Medical aid cover is subsidized by 60% of the total contribution for family members; (IV) Pension fund contribution by Municipality is 18% of basic salary; (V) Housing subsidy is available on repayment of a bond provided that the house is registered in the name of the employee.

QUALIFICATIONS: Bachelor's Degree in Internal Auditing (Registration with the Institute of Internal Auditors South Africa- IIASA will be an added advantage) Computer Literate, Valid Driver's License.

EXPERIENCE: 3 years public sector internal audit experience, knowledge of the Municipal Finance Management Act (MFMA), Municipal Systems Act (MSA) and related National Treasury MFMA Circulars, Regulations and practice notes.

SKILLS: Good interpersonal and communication skills and ability to work under pressure

KEY PERFORMANCE AREAS: Plan audits as per approved annual plan. Develop audit working papers. Assist in the preparation of a risk based 3 year rolling plan. Strategic plan and the annual coverage plan. Conduct audit investigative processes to determine irregularities or non-compliance. Draft and report audit findings and make recommendations. Assist the municipality in the development of internal controls based on the findings of internal and external audits. Provide inputs to the post audit action plan. Perform special audits. Assist the municipality with the development and maintenance of the corporate risk register. Provide assurance to external auditors. Perform administrative functions for the Audit Committee including, but not limited to the scheduling of at least four committee sittings per annum.

CLOSING DATE: 05 JANUARY 2018

Interested candidates, who are in possession of the necessary qualifications and experience, may respond by submitting their CVs and authenticated copies of qualifications together with the **fully** completed application form to:

NOTICE NUMBER: 51/2017

**Municipal Manager
Private Bag X530
THABAZIMBI
0380**

Application forms are available at the personnel office of the Thabazimbi Local Municipality - Municipal Offices, 7 Rietbok Street, Thabazimbi, 0380 or telephone number 014 – 777 1525 or 014 777 1902.

- **Applications by fax or e-mail will not be accepted.**
- **No applications will be accepted without certified copies of qualifications.**
- **Canvassing with Councilors or Officials is not permitted and proof thereof will result in immediate disqualification.**

If you are not invited for an interview within 15 (fifteen) working days after the closing date, consider your application as unsuccessful. No further correspondence will be entered into.